

30th Annual Laura Ingalls Wilder Days September 9th & 10th, 2023 – Pepin, WI



FOOD VENDOR REGISTRATION

Return this form by August 30th, 2023 to LIWD Committee, P.O. Box 274, Pepin, WI 54759

Laura Ingalls Wilder Days is an alcohol-free festival appropriate for families and young children.

We respectfully ask that you adhere to this policy. Set-up time is 7:00-9:00 AM both days.

Include \$125.00 payment to "Laura Days" with this form.

Call Leann Britton if you have questions: 612-339-5867; Email: lgbritton52@gmail.com

Business / Organization Name _____ EIN: _____

Contact Person _____

Email _____ Phone _____

Mailing Address _____ City _____

State _____ Zip _____

Wisconsin Food Vendors Permits / Licenses: (List all applicable)

Mobile Food Establishment License _____ Food Service Base License _____

Food Manager's License _____ Wisconsin Seller's Permit _____

Description of food truck/booth items _____

Do you require electricity _____ Yes _____ No

As the event organizing body, the Laura Days Committee is responsible to report to the WI Department of Revenue on Form S-240 all vendor information, including Wisconsin Seller's Permit or an exemption code for those vendors who are not required to hold a Seller's Permit. Download Wisconsin DOR Publication 228 to learn our obligations as a seller in Wisconsin. If you are required to hold a Seller's Permit it must be displayed at your vendor booth at the event.

I, the undersigned, have read the Food Vendor Booth Guidelines and understand that there is no refund of my registration fee if I am unable to attend. I also agree that the 'Laura Ingalls Wilder Days Committee' and the 'Village of Pepin' are not liable for any loss, theft, or injury incurred during the two-day festival.

Signature: _____ Date: _____



LAURA INGALLS WILDER DAYS

FOOD VENDOR GUIDELINES

- Deadline for registration is August 30, 2023.
- Set up time is between 7 AM and 9 AM both days of the event.
- Vendors are responsible for their own tables and chairs & any equipment necessary for OUTDOOR set up.
- Electricity is available. If needed, please indicate on registration form.
- Booth fee is \$125.00. There will be no discount for one-day set up.
- In addition to a Wisconsin Seller's Permit, Laura Days requires that Mobile food vendors have all required food facility licensing issued by the State of Wisconsin. These include:
 - **Mobile Food Establishment License**
 - **Food Service Base License**
 - **Food Handler's License.**All valid licenses / permits must be posted on vendor booth.
- Laura Days requires that all mobile food establishments comply with the Wisconsin Food Code requirements for Restaurants or Retail Food Establishments. Download a copy of HFS 196 Appendix on our vendor page.
- The Laura Ingalls Wilder Days Committee reserves the right to accept or reject any application.
- The Laura Ingalls Wilder Days Committee reserves the right to deny the sale of unsuitable items such as cigarettes (real or imitation).
- The Laura Ingalls Wilder Days Committee and the Village of Pepin are not liable for any loss, theft or injury incurred during the two-day festival.
- Laura Days is a nonpartisan event, and, as such, no politically oriented signs or literature will be allowed to be distributed or posted at Laura Days.

Questions may be directed to Leann Britton
(612-339-5867) or email lgbritton52@gmail.com